

HeritageQuest Online™

Printing Enlarged Census Images with
Adobe Reader, version 7.x

Note: To get the best results when printing census page images from HeritageQuest Online, you must have Adobe Reader installed on your computer. These detailed, step-by-step instructions are for Reader version 7.x and above.

To print a copy of the entire census page (image) you are viewing, you can use the standard Print button **Print** within the HeritageQuest Online interface. However, you may obtain better results by selecting sections of the page and printing these sections from within Adobe Reader. Follow these steps:

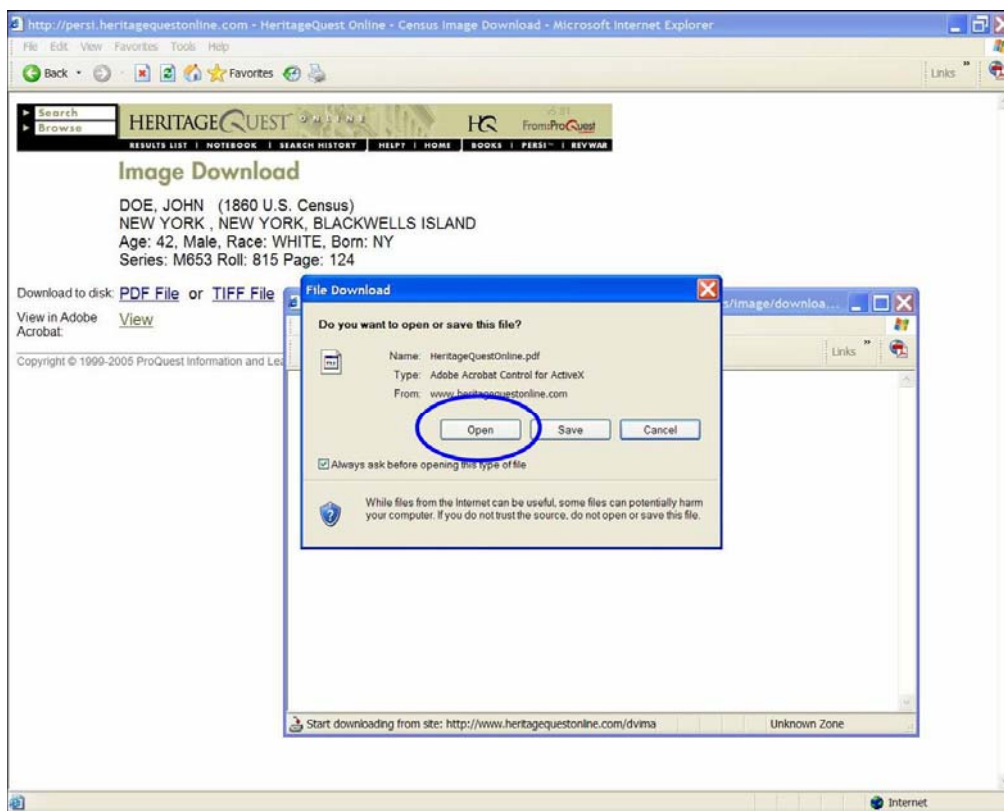
1. Begin by making sure you are viewing the census image you want to print.
2. Click on the **Download** button just above the census image (see circled area below):

The screenshot shows the HeritageQuest Online interface. At the top, there is a search bar and navigation links. Below the search bar, the title 'Census Image' is displayed. The breadcrumb trail reads: 1860 > NEW YORK > NEW YORK > BLACKWELLS ISLAND. The series information is: Series: M653 Roll: 815 Page: 124. Below this, there is a table with columns: Surname, GivenName, Age, Sex, Race, Birthplace, State, County, Location, Year. The first row shows: DOE, JOHN, 42, M, W, NY, NY, NEW YORK, BLACKWELLS ISLAND, 1860. Below the table, there are buttons for 'Add to Notebook', 'Print', 'Download' (circled in blue), 'Positive', 'Negative', and a 'Zoom' dropdown set to '100%'. Below the buttons, a large image of a census page is displayed. The page is titled 'SCHEDULE 1--Free Inhabitants in Blackwells Island, in the County of New York, State of New York, enumerated by me, on the 29 day of June, 1860. Post Office: New York.' The page contains a table with columns for Name, Age, Sex, Race, Birthplace, State, County, Location, Year, and other details. The table is filled with handwritten entries.

3. To view the census image in Adobe Reader (or Adobe Acrobat), **click on the View link** (see circled area below):



4. The File Download window *may* appear, asking “Do you want to open or save this file?” If it does appear, **click on the Open button** (see circled area below). Otherwise, go to step 5.



- Adobe Reader - [HeritageQuestOnline | 1.pdf]

File Edit View Document Tools Window Help

Save a Copy Search Select 119% Help

Create as Adobe PDF online

Pages

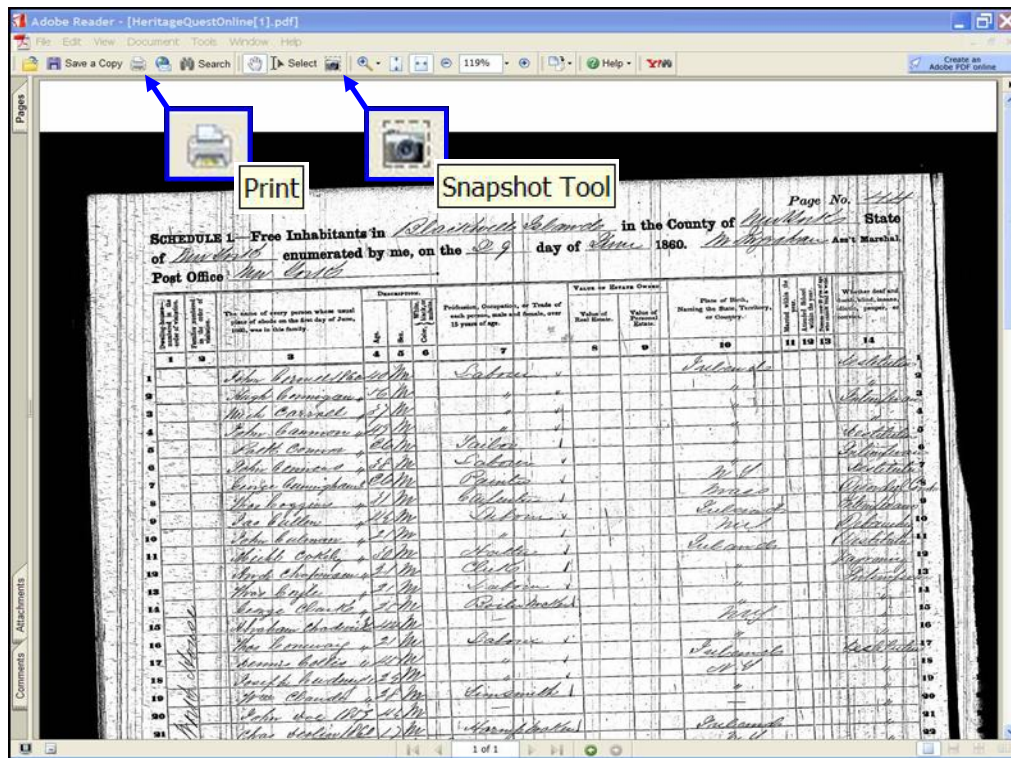
Comments Attachments

SCHEDULE 1—Free Inhabitants in Stamford Island in the County of York State of New York enumerated by me, on the 29 day of June 1860. Myrthen Ann Marshall

Post Office Amherst Page No. 111

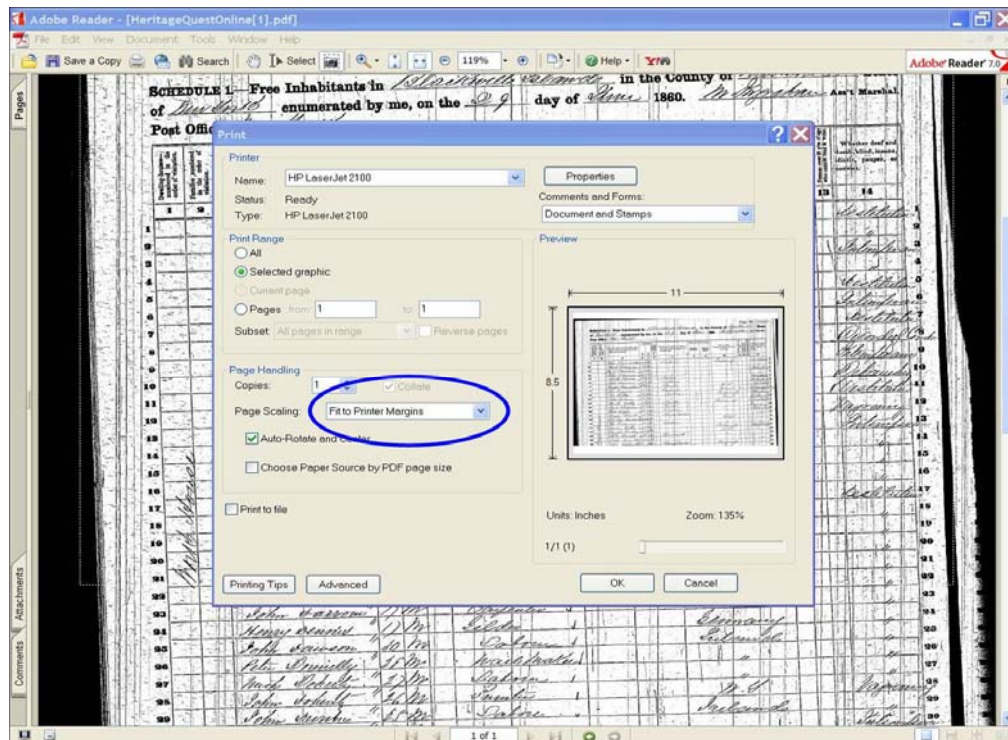
1	2	3	4	5	6	7	VALUE IN STATE OWNED		10	11			14
							8	9		12	13	14	
		The name of every person whose usual place of abode on the first day of June, next, was in this family.	Sex	Age	Color	Profession, Occupation, or Trade of each person, under 15 years of age.	Value of Real Estate.	Value of Personal Estate.	Place of Birth, Showing the State, Territory, or Country.	12	13	14	15
1		John Samuel Marshall	M			Saloon			England				1
2		Hugh Corrigan	M										2
3		Wm. L. Corrigan	M										3
4		John Corrigan	M										4
5		John Corrigan	M										5
6		John Corrigan	M			Farmer							6
7		John Corrigan	M			Farmer							7
8		John Corrigan	M			Farmer							8
9		John Corrigan	M			Farmer							9
10		John Corrigan	M			Farmer							10
11		John Corrigan	M			Farmer							11
12		John Corrigan	M			Farmer							12
13		John Corrigan	M			Farmer							13
14		John Corrigan	M			Farmer							14
15		John Corrigan	M			Farmer							15
16		John Corrigan	M			Farmer							16
17		John Corrigan	M			Farmer							17
18		John Corrigan	M			Farmer							18
19		John Corrigan	M			Farmer							19
20		John Corrigan	M			Farmer							20
21		John Corrigan	M			Farmer							21
22		John Corrigan	M			Farmer							22
23		John Corrigan	M			Farmer							23
24		John Corrigan	M			Farmer							24
25		John Corrigan	M			Farmer							25
26		John Corrigan	M			Farmer							26
27		John Corrigan	M			Farmer							27
28		John Corrigan	M			Farmer							28
29		John Corrigan	M			Farmer							29
30		John Corrigan	M			Farmer							30
31		John Corrigan	M			Farmer							31
32		John Corrigan	M			Farmer							32
33		John Corrigan	M			Farmer							33
34		John Corrigan	M			Farmer							34
35		John Corrigan	M			Farmer							35
36		John Corrigan	M			Farmer							36
37		John Corrigan	M			Farmer							37
38		John Corrigan	M			Farmer							38
39		John Corrigan	M			Farmer							39
40													

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- c. The Print dialog box will appear. For Page Scaling, select **Fit to Printer Margins** in the drop-down list (see circled area below). The selected section of the census image will expand to fit the selected paper size as shown in the Preview pane.

The Auto-Rotate and Center check box should be automatically checked. If not, click on the box.



- d. Set the print options in the Print dialog box:
- To change the page layout orientation (when necessary), click the Properties button on the Print dialog box. Within the Properties dialog, select **Landscape** instead of **Portrait** orientation. Click the OK button.
 - If **legal size** paper (11" x 14") is available, click the Properties button on the Print dialog box. Within the properties dialog, select legal paper size (or in some cases, click on the Advanced button *within* the properties dialog box and select the legal paper size.) Click the OK button(s).
- e. You should be back to the Adobe Reader Print dialog box. When you are ready to print, click the OK button in the dialog box.